ChatGPT Cheat Sheet

GATE ONE

Basic PROMPT STURCTURE

Act as a [ROLE] create a [TASK] show as [FORMAT]

Act as a ROLE	Create a TASK	Show as FORMAT
CEO	Headlines	Table
Marketeer	Article	List
Politician	Internal comms	Summary bullets
Journalist	Email sequence	HTML / Code
Inventor	Blog post	Graph
Accountant	Essay	Spreadsheet
Analyst	Exec Summary	Word cloud
Lawyer	Storyboard	CSV
Ghostwriter	Sales copy	Gantt Chart
Poet	Marketing copy	Experience map
Scientist	Video script	Journey
Sales	Test script	Roadmap / plan

LINKED Prompting

Provide me an effective [topic] health check report outline
+
Provide 5 key headlines on [topic + Chat GPT output 1]
+
Provide subheadings and hooks for [Chat GPT output 2]
+
Write a list of compelling call to actions for [Chat GPT output 2 + 3]
+
Combine the best headlines, subheadings and call to actions for [multiple Chat GPT outputs 1-4]
+
Re-write the [Chat GPT output 5] in the [TONE]

Prompt TONES

Professional, Humorous, Confident, Academic, Chatty, Informative, Formal, Narrative, Descriptive, Friendly

Prompt HACKS

TEMPERATURE SETTING
Can introduce more creativity or uniqueness in outputs

Temperature: 0.1
= less unique

Temperature
= 1.0 more unique

80:20 RULE HACK
Identify and share 20% of the most important learnings so I can understand 80% of this [TOPIC]

TLDR HACK
Type : TLDR : [URL] to summarise any website

Prompt PRIMING

ZERO : Write me 5 headlines about [topic]

SINGLE : Write me 5 headlines about [topic], here is an example of a headline [insert sample headline]

MULTIPLE: Write me 5 headlines about [topic], here are some examples of headlines :
[insert sample headline]
[insert sample headline]
[insert sample headline]

Copy / Text Tools

- ChatGPT
- Jasper AI
- Grammarly Go
- Google Bard
- Microsoft Bing
- Synthesia

Productivity Tools

- MS Autopilot
- Notion

Gen AI Detectors

- Open AI Text Classifier
- Detect GPT
- AI Detector

Prompt Generators

- Prompt Base
- Prompt Perfect